

**NOTICE
INVITATION TO BID
TO
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
FOR**

SCAVENGER SERVICES AT VARIOUS SERVICE AREAS

CONTRACT 20-613-13 (REBID)

PROPOSALS ARE DUE MAY 4, 2021

Sealed proposals, endorsed as above, will be submitted back to the District via an electronic upload to the Bonfire Portal only, from the date of the Invitation to Bid, up to 11:00 A.M. (central time zone), on the bid opening date, and will be opened publicly by the Director of Procurement and Materials Management or designee at 11:00 AM on May 4, 2021. The public cannot attend but can view the bid opening at <https://mwr.org/bid-opening>.

NO BIDS WILL BE ACCEPTED AFTER 11:00 AM ON THE ABOVE SCHEDULED BID OPENING DATE. ALL BIDS FAXED, MAILED, OR HAND DELIVERED WILL NOT BE CONSIDERED AND WILL BE RETURNED TO THE BIDDER. THERE IS NO BID DEPOSITORY SAFE AVAILABLE FOR MAILING OR HAND DELIVERING BIDS. THE DISTRICT WILL ONLY ACCEPT BIDS ELECTRONICALLY UPLOADED TO THE BONFIRE PORTAL ([HTTPS://MWRD.BONFIREHUB.COM/](https://mwr.org/bonfirehub.com/)). PLEASE SEE SPECIFIC INSTRUCTIONS ON HOW TO UPLOAD YOUR BID TO THE BONFIRE PORTAL IN THE BID DOCUMENT ENTITLED "SUBMISSION VIA THE BONFIRE PORTAL."

Tenders are invited to furnish all necessary labor, supervision, tools, equipment, materials and appurtenances, including transportation, necessary to provide scavenger services to the Stickney and Calumet Water Reclamation Plants, for a period of thirty-six months. The services shall include supplying an adequate number of empty containers for storage of collected waste material, as well as hauling and lawfully disposing of the waste material at a site or sites provided by the Contractor. Wastes include recyclable waste, trash, rubbish, screenings, grit, scum, tires, landscape waste, timber and railroad ties, debris and special waste debris.

The Contract is divided, for purposes of bidding, into two Groups. Bidders may submit bids for either or both Groups as set forth in the proposal. For any Group not bid, the Bidder shall insert "NO BID" in the appropriate place. The Metropolitan Water Reclamation District reserves the right to issue a Contract or Contracts to any Bidder or Bidders for either or both Groups as it may deem to be in the best interest of the Metropolitan Water Reclamation District to do so. When bidding on any Group, Bidders must submit bids for all Items in that Group or the bid will be rejected as non-responsive.

The estimated cost of the work under this Contract is not to exceed the following:

Group A – Stickney WRP	Not to exceed:	\$ 1,996,500.00
Group B – Calumet WRP	Not to exceed:	<u>\$ 681,000.00</u>
TOTAL	Not to exceed:	\$ 2,677,500.00

Funding of all Contract items is subject to the Board of Commissioners' approval of the District's budget for all years under this Contract.

Specifications, proposal forms and/or plans may be obtained from the Department of Procurement and Materials Management by downloading online from the District's website at www.mwr.org (Doing Business → Procurement & Materials Management → Contract Announcements). No fee is required for the Contract Documents. Any questions regarding the downloading of the Contract Document should be directed to the following email: contractdesk@mwr.org or call 312-751-6643.

Further, the District assumes no liability or responsibility for the failure or inability of any Bidder to successfully download any and all contract documents, including but not limited to specifications, proposal forms and/or plans, as a result of any type of technological computer and/or software system failure or breakdown that restricts, prohibits or prevents successful downloading of any and all District contract documents by the Bidder, whether caused by the District or other parties, directly or indirectly.

Bidders on Contracts in excess of Ten Thousand Dollars (\$10,000.00) will be required to comply with the President's Executive Order No. 11246 as amended to date, regarding NON-DISCRIMINATION IN EMPLOYMENT. The requirements for Bidders and Contractors under this order are explained in Appendix C of the Contract Documents. The provisions of Appendix C also apply to each Subcontractor on the Contract in excess of Ten Thousand Dollars (\$10,000.00).

The Contractor agrees to comply with the requirements, goals, terms, and conditions of the Revised Appendix D throughout the life of the Contract, for **Groups A and B**. The work under this Contract is classified as "Hauling Services" for the MBE, WBE and SBE utilization goals contained in the Affirmative Action Ordinance Revised Appendix D. The associated tailored goals **for Groups A and B** are 20% Minority-owned Business Enterprises (MBE) and/or Women-owned Business Enterprises (WBE) and 10% Small Business Enterprises (SBE). Should you have any questions, please contact the Diversity Office at 312-751-4035.

It is required that the prospective Bidder indicate participation on Group A and/or Group B, by signing each applicable Utilization Plan contained within the Contract Document respective of each of these Groups, for each

Group the Bidder intends to submit a bid. If the Bidder chooses to participate only on Group A or only on Group B, the bidder should clearly indicate this by writing "NO BID" on the unused Utilization Plan, as applicable.

Each Bidder must submit with their proposals a signed and completed **MBE, WBE, SBE Utilization Plan** which lists each business intended to be used as a MBE, WBE, SBE on pages UP-2, UP-3 and UP-4 and supplemental pages as necessary. **The Bidder must sign the Signature Section page on UP-5.** Failure to submit a signed MBE, WBE, SBE Utilization Plan will result in a bid being deemed non-responsive and the bid will be rejected.

Also, if a Waiver is sought, the Bidder is required to sign the Waiver Request Form, on pages UP-5 and UP-6; failure to do so will be viewed as non-responsive and the bid will be rejected. Should you have any questions, please contact the Diversity Office at 312-751-4035.

Each Bidder must submit **with their bid package** an original or facsimile copy of **MBE, WBE, SBE Subcontractor's Letter of Intent, page UP-7** for each subcontractor listed on their MBE, WBE, SBE Utilization Plan. The submitted MBE, WBE, SBE Subcontractor's Letter of Intent must be completed and signed by the subcontractor and accompanied with a copy of the subcontractor's current Letter of Certification from a state, local government or agency or documentation demonstrating that the subcontractor is a MBE, WBE or SBE within the meaning of the Affirmative Action Ordinance Revised Appendix D. Failure to submit the MBE, WBE, SBE Utilization Plan signed by the Bidder at the time of the bid opening and the MBE, WBE, SBE Subcontractor's Letter of Intent signed by each MBE, WBE, SBE will be viewed as non-responsive and the bid will be rejected.

If the Bidder exceeds the allowable **Supplier Utilization** amount which is stated in the bid documents, the bid will be viewed as non-responsive. Therefore, the Bidder may not exceed the use of a MBE, WBE, SBE supplier for more than 25% of each respective MBE, WBE, or SBE goal, unless the Administrator has authorized a Supplier's Exception notated on page AU-1.

The Contractor agrees to use the District's online compliance monitoring system administered by the Diversity Section for payment and reporting purposes in order to fulfill the Affirmative Action requirements.

The MBE, WBE, SBE Utilization Plan **MUST** be signed by the Bidder, even if the Bidder requests a waiver and/or offers itself to meet any of the Revised Appendix D goals. If the Bidder offers itself to satisfy any of the Revised Appendix D goals, then its name shall be shown in the appropriate space(s) on the MBE, WBE, SBE Utilization Plan. Where a Bidder is a business owned and controlled by a minority woman (M/WBE), or where the Bidder utilizes an M/WBE in a joint venture or as a subcontractor, the Bidder may count the M/WBE participation toward the achievement of either its MBE or WBE goal, but not both. The Bidder to whom the Contract or Contracts is (are) awarded must be prepared to comply with the requirements, goals, terms and conditions of the Affirmative Action Ordinance, Appendix C and Revised Appendix D, throughout the life of the Contract, for both Groups A and B.

If any potential Bidder contemplating to submit a proposal is in doubt as to the true meaning of any part of the specifications or other contract documents, such inquiry should be submitted online at the District's website, www.mwrd.org. The path is as follows: Doing Business → Procurement and Materials Management → Contract Announcements. The District will provide an online response to such inquiries, as the District deems appropriate. Strings of appropriate questions and answers regarding the bidding documents will be available online on the District's website until the bid opening date of the bidding documents. No questions will be accepted by telephone, fax, email, mail, or any other such form of delivery.

The District will only respond to questions received online up to ONE WEEK prior to the bid opening date of the bidding documents. The District will not respond to questions received after this date. The District does not guarantee the timeliness of responses provided online, nor does the District guarantee that such responses will be provided in adequate time to affect the submission of bids. The District shall provide responses online **ONLY** if the responses do not interpret or otherwise change the bidding documents.

The District's responses online are **NOT** official responses and, therefore, are not binding to the bidding documents. Any official interpretation or change to the bidding documents will be made only by addenda duly issued to all plan holders on record by the Director of Procurement and Materials Management.

Bidding documents are only available online, and all addenda issued for this contract will be available online at the District's website, www.mwrd.org. The path is as follows: Doing Business → Procurement and Materials Management → Contract Announcements. A copy of such addenda will also be emailed/faxed to each person which downloads a set of such contract documents.

Failure on the part of the prospective bidder to receive a written interpretation prior to the time of the opening of bids will not be grounds for withdrawal of proposal.

Bidders should read the bidding requirements set forth on pages R-1 through R-6, and in particular page R-2, Paragraph 6, in regards to questions on this Contract.

The Resident Engineer for this Contract is Ms. Debbra Hill. Ms. Hill will provide online responses to online inquiries.

All Contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act (820 ILCS 130/1-12).

The Metropolitan Water Reclamation District of Greater Chicago reserves the right to reject any or all Proposals.

Metropolitan Water Reclamation District
of Greater Chicago

By Darlene A. LoCascio
Director of Procurement
and Materials Management