

**NOTICE
REQUEST FOR PROPOSAL
TO
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
CONDUCT A FULL-SCALE TRIAL OF ADDITIVES TO REDUCE ODOR AND SOLIDS
AT THE THORNTON COMPOSITE RESERVOIR**

CONTRACT 22-RFP-20

The Metropolitan Water Reclamation District of Greater Chicago ("District") requests proposals from any prospective Proposer for the above-captioned subject, which is described in document 22-RFP-20.

PROPOSALS ARE DUE FEBRUARY 10, 2023

Proposals, endorsed as above, will be submitted to the District via an electronic upload to the Bonfire Portal only. See "Submission Via the Bonfire Portal" in Section VI of the 22-RFP-20 document. Proposals will be accepted from the date of Advertisement, up to 11:00 A.M. (Central Standard Time), February 10, 2023.

No bids will be accepted after 11:00 A.M. (Central Standard Time) on the above scheduled due date. Faxed, mailed, emailed, or hand delivered proposals will not be accepted. There is no Bid Depository safe for this Request for Proposal (RFP).

The objective of this RFP is to retain a vendor to develop and conduct a full-scale trial of a product(s) for reducing odors and solids at the Thornton Composite Reservoir and verify the performance of the product(s).

The estimated total cost for this proposal is \$1,000,000.00. A deposit is not required to submit a Proposal. The anticipated service period will begin May 2023 and last through December 31, 2024. Funding of all RFP items is subject to the Board of Commissioners' approval of the budget for those years.

Copies of the RFP are only available online from the District's website at www.mwrd.org (Doing Business → Procurement and Materials Management → Contract Announcements). No fee is required for the RFP documents. Any questions regarding the downloading of the RFP documents should be directed to contractdesk@mwrd.org or call (312) 751-6643.

The District assumes no liability or responsibility for the failure or inability of any Proposer to successfully download any and all RFP documents, including but not limited to specifications, proposal forms and/or plans, as a result of any type of technological computer and/or software system failure or breakdown that restricts, prohibits or prevents successful downloading of any and all District RFP documents by the Proposer, whether caused by the District or other parties, directly or indirectly.

There will be an optional Pre-Bid Walk-Through for this RFP. Proposers are STRONGLY encouraged to attend the walk-through in order to inspect all areas of the work sites prior to bidding to familiarize themselves with the nature of the work and method of accomplishing the same. The optional Pre-Bid Walk-Through will be held on Wednesday, January 25, 2023, at 10:30 A.M. Central Standard Time at the Thornton Composite Reservoir, 17041 S. Indiana Avenue, South Holland, IL 60473 (Map available in [Appendix E](#)). Attendees are advised to wear appropriate footwear and clothing. Proposers are reminded that no questions will be taken during the walk-through. The District's website (www.mwrd.org) will be used for addressing any questions, as indicated in the Invitation to Bid documents for this contract. The path is as follows: Doing Business → Procurement and Materials Management → Contract Announcements → (Find correct project) → Ask a Question.

The Voluntary Technical Pre-Bid meeting will be held online via a Zoom meeting on Thursday, January 26, 2023, at 10:30 A.M. CST. The link to the Zoom meeting is attached in a separate Word document under the "Additional Documents" column on the District's website at mwrld.org (Doing Business → Procurement and Materials Management → Contract Announcements → (Find correct project) → Bidding Documents). The purpose of the Voluntary Technical Pre-Bid meeting is to review the scope of work, to provide for identification and discussion of potential problems that might arise during the administration of this Contract and seek clarification of technical or procedural aspects of this Contract. There will be a questions and answers session at the end of the meeting. Additionally, all Proposers must give their contact information to register prior to entering the Zoom Pre-Bid meeting.

It is the policy of the District that Minority, Women, Small, and Veteran-owned Business Enterprises shall have maximum practicable opportunity to participate in the performance of an agreement. **The affirmative Action Goals for this Request for Proposal are 10 percent Minority Business Enterprises (MBE) and/or Women Business Enterprises (WBE), and 10 percent Small Business Enterprises (SBE).**

The Contractor agrees to use the District's online compliance monitoring system administered by the Diversity Section for payment and reporting purposes in order to fulfill the Affirmative Action requirements.

The Proposer shall refer to Appendix A for the provisions of the District's Minority, Women's, and Small Business Requirements. All Proposers shall conform to all the terms and conditions of the RFP as stated in this document. Failure to conform to the terms and conditions of the RFP will render the proposal non-responsive and ineligible for further consideration. A successful Proposer will be required to comply with all applicable Federal and State of Illinois Regulations.

Proposers are to include with their proposal signed copies of any addenda, or acknowledge receipt of any addenda, if the District issued any addenda to this RFP. Failure to do so may be cause for the rejection of any proposal. RFP documents are available online, and any addenda issued for this RFP will be available online at the District's website, www.mwrld.org (Doing Business → Procurement and Materials Management → Contract Announcements). Addenda will also be emailed/faxed to each person receiving a set of such RFP documents and to such other prospective Proposers as shall have requested that they be furnished with a copy of the addenda.

If any potential Proposer contemplating to submit a proposal is in doubt as to the true meaning of any part of the specifications or other RFP documents, such inquiry should be submitted online at the District's website, www.mwrld.org (Doing Business → Procurement and Materials Management → Contract Announcements). The District will provide an online response to such inquiries, as the District deems appropriate. Strings of appropriate questions and answers regarding the RFP documents will be available online on the District's website until the due date of the RFP submission. No questions will be accepted by telephone, fax, email, mail, or any other such form of delivery.

The District will only respond to questions received online up to ONE WEEK prior to the date set to receive proposals. The District will not respond to questions received after this date. The District does not guarantee the timeliness of responses provided online, nor does the District guarantee that such responses will be provided in adequate time to affect the submission of proposals. The District shall provide responses online ONLY if the responses do not interpret or otherwise change the RFP documents.

The District's responses online are NOT official responses and, therefore, are not binding to the RFP documents. Any official interpretation or change to the RFP documents will be made only by addenda duly issued to all plan holders on record by the Director of Procurement and Materials Management.

The contact person for the RFP is Dominic Brose, Senior Environmental Research Scientist. This contact person will provide online responses to online inquiries through the District's website.

The District reserves the right to accept any RFP or any part thereof or to reject any and all RFPs.

The Metropolitan Water Reclamation District
of Greater Chicago

By Darlene A. LoCascio,
Director of Procurement and Materials
Management

DATE OF ADVERTISEMENT: JANUARY 11, 2023