

**NOTICE
INVITATION TO BID
TO
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
PROFESSIONAL ENVIRONMENTAL ENGINEERING SERVICES FOR REAL ESTATE
CONTRACT 25-RFP-18**

The Metropolitan Water Reclamation District of Greater Chicago (“District”) requests proposals from any prospective Proposer for the above captioned subject which is described in document 25-RFP-18.

PROPOSALS ARE DUE OCTOBER 3, 2025

Sealed proposals, endorsed as above, will be submitted to the District via an electronic upload to the Euna Procurement portal only. See “Submission Via the Euna Portal” for instructions. Proposals will be accepted from the date of the Invitation to Bid, up to 11:00 A.M., Central Time (CT), on the date stated above.

No bids will be accepted after 11:00 A.M., CT, on the above scheduled due date. Faxed, mailed, emailed, or hand delivered proposals will not be accepted. There is no Bid Depository safe for this purpose.

The District is seeking two (2) environmental engineering consulting firms to provide professional services to the Site Remediation Section of the of the Law Department. These firms shall provide services on an as-needed basis with assignment on a case-by-case basis as determined by the Law Department. All services are to be performed as directed by the Law Department.

Two (2) firms may be selected to provide these services to avoid a potential conflict of interest.

The Agreement term for the environmental engineering services will begin upon execution of an agreement and continue for a thirty-six (36) month period. The Contract is tentatively expected to begin on January 1, 2026 and will end approximately 36 months later.

The total estimated cost for services requested under Proposal 25-RFP-18 is \$1,200,000.00. The proposal calls for two (2) consulting firms to be awarded equal contracts (\$600,000.00 per consultant), each for three (3) years of services (\$200,000.00 in each year for each consultant).

Copies of the Request for Proposal are only available online from the District’s website at WWW.MWRD.ORG → DOING BUSINESS → PROCUREMENT & MATERIALS MANAGEMENT → CONTRACT ANNOUNCEMENTS. No fee is required for the Request for Proposal documents. Questions regarding downloading Request for Proposal documents should be directed to the District’s Contract Desk at ContractDesk@mwrd.org or (312) 751-6643.

The Affirmative Action Goals for this Request for Proposal are 20% Minority-owned Business Enterprises (MBE), 10% Women-owned Business Enterprises (WBE), and 3% Veteran-owned Business Enterprises (VBE).

Further, the District assumes no liability or responsibility for the failure or inability of any Proposer to successfully download any and all contract documents, including but not limited to specifications, proposal forms and/or plans, as a result of any type of technological computer and/or software system failure or

breakdown that restricts, prohibits or prevents successful downloading of any and all District contract documents by the Proposer, whether caused by the District or other parties, directly or indirectly.

If any potential Proposer contemplating to submit a proposal is in doubt as to the true meaning of any part of the specifications or other contract documents, such inquiry should be submitted online at the District's website, www.mwrd.org. The path is as follows: Doing Business→Procurement and Materials Management→Contract Announcements. The District will provide an online response to such inquiries, as the District deems appropriate. Strings of appropriate questions and answers regarding the bidding documents will be available online on the District's website until the bid opening date of the bidding documents. No questions will be accepted by telephone, fax, email, mail, or any other such form of delivery.

The District will only respond to questions received online up to ONE WEEK prior to the date set to receive proposals. The District will not respond to questions received after this date. The District does not guarantee the timeliness of responses provided online, nor does the District guarantee that such responses will be provided in adequate time to affect the submission of bids. The District shall provide responses online ONLY if the responses do not interpret or otherwise change the bidding documents.

The District's responses online are NOT official responses and, therefore, are not binding to the bidding documents. Any official interpretation or change to the bidding documents will be made only by addenda duly issued to all plan holders on record by the Director of Procurement and Materials Management.

Proposers are to include with their proposal signed copies of any addenda, or acknowledge receipt of any addenda, if the District issued any addenda to this contract. Failure to do so may be cause for the rejection of any bid. Bidding documents are available only online, and any addenda issued for this contract will be available online at the District's website, www.mwrd.org (Doing Business→Procurement and Materials Management→Contract Announcements). Addenda will also be emailed/faxed to each person receiving a set of such contract documents and to such other prospective Proposers as shall have requested that they be furnished with a copy of the addenda.

The contact person for the request for proposal is **Mark Leibrock, Engineer of Site Remediation**. Mr. Leibrock will provide online responses to online inquiries.

The District reserves the right to accept any Request for Proposal or any part thereof or to reject any and all Request for Proposals.

Metropolitan Water Reclamation District
of Greater Chicago

By Darlene A. LoCascio
Director of Procurement & Materials Management

DATE OF ADVERTISEMENT: September 10, 2025