

I-1

**NOTICE  
INVITATION TO BID  
TO  
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO  
TO**

FURNISH AND DELIVER CHILLER PARTS AND SERVICES  
TO VARIOUS LOCATIONS

CONTRACT 24-616-11

**PROPOSALS ARE DUE DECEMBER 17, 2024**

Sealed proposals, endorsed as above, will be submitted back to the District via an electronic upload to the Bonfire Portal only, from the date of the Invitation to Bid, up to 11:00 A.M. Central Time (CT), on the bid opening date, and will be opened publicly by the Director of Procurement and Materials Management or designee at 11:00 A.M. on December 17, 2024. The public cannot attend but can view the bid opening at <https://mwrdd.org/bid-opening>.

**No bids will be accepted after 11:00 A.M. on the above scheduled bid opening date. All bids faxed, mailed, emailed or hand delivered will not be considered and will be returned to the Bidder. There is no bid depository safe available for mailing or hand delivering bids. The District will only accept bids electronically uploaded to the Bonfire Portal (<https://mwrdd.bonfirehub.com/>). Please see specific instructions on how to upload your bid to the Bonfire Portal in the bid document entitled "Submission via the Bonfire Portal." Bids will be deemed non-responsive if not submitted using the Bonfire-project specific URL link, provided by the District with the bidding documents.**

Specifications, proposal forms and/or plans may be obtained from the Department of Procurement and Materials Management by downloading online from the District's website at [www.mwrdd.org](http://www.mwrdd.org) (Doing Business → Procurement & Materials Management → Contract Announcements). No fee is required for the Contract Documents. Any questions regarding the downloading of the Contract Document should be directed to the following email: [contractdesk@mwrdd.org](mailto:contractdesk@mwrdd.org) or call 312-751-6643.

Tenders are invited to provide specialty technical services through an original equipment manufacturer and chiller parts for various District facility chiller systems, by trained and fully qualified technicians and all necessary labor, tools, materials, instruments, equipment, parts, supplies, gases, portable gas meter, consumables, insurance, expertise, supervision, management, transportation, and appurtenances necessary to

service, regulate, adjust, and repair Chillers at the District's various facilities throughout Cook County, Illinois for a three (3) year period.

**The Contract is divided, for purposes of bidding, into three Groups. Bidders may submit a bid for any Group or combination of Groups, as set forth in the Proposal. For any Group bid, Bidders shall submit bids for every Item within that Group or the bid will be considered non-responsive.** For any Group not bid, the Bidder shall insert "NO BID" in the appropriate place. The District reserves the right to issue a Contract or Contracts to any Bidder or Bidders for any Group or combination of Groups as it may deem to be in the best interest of the District to do so.

The estimated cost of the work under this Contract is not to exceed the following:

Group A - North Service Area	\$277,000.00
Group B - Stickney Service Area	\$435,000.00
Group C - Calumet Service Area	<u>\$328,000.00</u>
TOTAL	\$1,040,000.00

There is no bid deposit required.

A contractor's bond will be required. Please refer to the Agreement section and the Contractor's Bond section for additional information about this requirement.

The District assumes no liability or responsibility for the failure or inability of any Bidder to successfully download any and all contract documents, including but not limited to specifications, proposal forms and/or plans, as a result of any type of technological computer and/or software system failure or breakdown that restricts, prohibits or prevents successful downloading of any and all District contract documents by the Bidder, whether caused by the District or other parties, directly or indirectly.

If any potential Bidder contemplating to submit a proposal is in doubt as to the true meaning of any part of the specifications or other contract documents, such inquiry should be submitted online at the District's website, [www.mwrd.org](http://www.mwrd.org). The path is as follows: Doing Business → Procurement and Materials Management → Contract Announcements. The District will provide an online response to such inquiries, as the District deems appropriate. Strings of appropriate questions and answers regarding the bidding documents will be available online on the District's website until the bid opening date of the bidding documents. No questions will be accepted by telephone, fax, email, mail, or any other such form of delivery.

The District will only respond to questions received online up to ONE WEEK prior to the bid opening date of the bidding documents. The District will not respond to questions received after this date. The District does not guarantee the timeliness of responses provided online, nor does the District guarantee that such responses will be provided in adequate time to affect the submission of bids. The District shall provide responses online ONLY if the responses do not interpret or otherwise change the bidding documents.

The District's responses online are NOT official responses and, therefore, are not binding to the bidding documents. Any official interpretation or change to the bidding documents will be made only by addenda duly issued to all plan holders on record by the Director of Procurement and Materials Management.

Bidding documents are only available online, and all addenda issued for this contract will be available online at the District's website, [www.mwrd.org](http://www.mwrd.org). The path is as follows: Doing Business → Procurement and Materials Management → Contract Announcements. A copy of such addenda will also be emailed/faxed to each person which downloads a set of such contract documents.

Failure on the part of the prospective Bidder to receive a written interpretation prior to the time of the opening of bids will not be grounds for withdrawal of proposal.

Prior to award of the contract, the lowest responsible Bidder must demonstrate compliance with the District's Multi-Project Labor Agreement (MPLA) by submitting to the Director of Procurement and Materials Management a signed Certificate of Compliance with the Multi-Project Labor Agreement. The Agreement and Certificate of Compliance are contained in the Contract Documents.

**Bidders are STRONGLY URGED to inspect all areas of the work sites, prior to bidding, to familiarize themselves with the nature of the work and the method of accomplishing the same.** To schedule a site inspection, Bidders are asked to contact the Resident Engineer, Mr. Thomas Gasienica, Monday through Friday, 7:00 a.m. to 1:30 p.m. CST (time) at 708-588-4189. Bidders are reminded that no questions will be taken during any site inspections. The District's website ([www.mwrd.org](http://www.mwrd.org)) will be used for addressing any questions, as indicated in the Invitation to Bid documents for this Contract. The path is as follows: Doing Business → Procurement & Materials Management → Contract Announcements → (Find correct project) → Ask a Question.

The contact person for this contract is Mr. Thomas Gasienica. Mr. Gasienica will provide online responses to online inquiries.

Bidders should read page R-2, paragraph 6, in regard to questions on this Contract.

It is the responsibility of the Contractor to verify the applicability of the Prevailing Wage Act to this Contract with the Illinois Department of Labor. In the event the Illinois Department of Labor (IDOL) indicates the Prevailing Wage Act is not applicable to the work to be performed under this Contract, then a copy of IDOL's written indication of this determination must accompany the Contractor's initial request for payment.

**The Metropolitan Water Reclamation District of Greater Chicago reserves the right to reject any or all Proposals.**

Metropolitan Water Reclamation District  
of Greater Chicago

By     Darlene A. LoCascio      
Director of Procurement  
and Materials Management

Chicago, Illinois  
November 27, 2024