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**NOTICE
INVITATION TO BID
TO
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
FOR
TRUCK HAULING OF PROCESSED SOLIDS FOR LASMA AND CALSMA**

CONTRACT 19-691-11

PROPOSALS ARE DUE FEBRUARY 5, 2019

Sealed proposals, endorsed as above, will be deposited in the sealed bid depository in the lobby of the Metropolitan Water Reclamation District Administration Building, 100 East Erie Street, Chicago, Illinois 60611, from the date of the Invitation to Bid, up to 11:00 a.m., Central Time (CT), on the bid opening date, and will be opened publicly by the Director of Procurement and Materials Management or her designee at 11:00 a.m., CT, on February 5, 2019.

NO BIDS WILL BE ACCEPTED AFTER 11:00 A.M., CT, ON THE ABOVE SCHEDULED BID DATE. ALL BIDS FAXED OR ELECTRONICALLY TRANSMITTED TO THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO WILL BE RETURNED TO THE BIDDER. PROPOSALS TRANSMITTED BY U.S. MAIL OR OTHER DELIVERY WILL BE CONSIDERED ONLY WHEN SAID PROPOSALS ARE IN THE DEPOSITORY AT THE TIME FIXED FOR OPENING THEREOF. THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO DOES NOT GUARANTEE THAT THE PROPOSAL RECEIVED BY MAIL, OR OTHER DELIVERY, WILL BE DEPOSITED IN THE DEPOSITORY IN TIME FOR SUCH OPENING.

Tenders are invited to provide truck hauling services for the transportation of processed solids from various sites at the Lawndale Avenue Solids Management Area (LASMA) and the Calumet Solids Management Area (CALSMA) to various locations in the Chicagoland area, for a three-year period. The locations will be specified each time the service is requested.

The estimated cost of this Contract is as follows:

Group A - Lawndale Avenue Solids Management Area:	\$3,780,000.00
Group B - Calumet Solids Management Area	<u>\$2,394,000.00</u>
TOTAL:	\$6,174,000.00

The Contract is divided, for purposes of bidding, into two Groups. Bidders may submit a bid for either or both Groups, as set forth in the proposal. When submitting a proposal, the bidder must bid on every item in that Group or the bid will be considered non-responsive. For any group not bid, the bidder shall insert "NO BID" in the appropriate place. The District reserves the right to award a contract or contracts to any bidder or bidders for either or both Groups as it may deem to be in its best interest.

Specifications, proposal forms and/or plans may be obtained from the Department of Procurement & Materials Management, Room 508, 100 East Erie Street, Chicago, Illinois, 60611, Monday - Friday, between 8:45 a.m., CT, and 4:15 p.m., CT. Documents will be mailed in response to a fax request (312/751-3042). Specifications, proposal forms and/or plans may also be downloaded online from the District's website, www.mwrd.org. No fee is required for the contract documents. The District assumes no responsibility for documents sent through the mail.

The District assumes no liability or responsibility for the failure or inability of any Bidder to successfully download any and all contract documents, including but not limited to specifications, proposal forms and/or plans, as a result of any type of technological computer and/or software system failure or breakdown that restricts, prohibits or prevents successful downloading of any and all District contract documents by the Bidder, whether caused by the District or other parties, directly or indirectly.

Proposals must be submitted on proposal forms. Proposal forms are to be placed in the special envelope furnished by the District and shall conform to all the terms and conditions of the Bidding Requirements attached hereto. If proposal forms are downloaded online from the District's website, the Bidder is responsible to submit the complete set of contract documents. This volume is to remain intact. The Bidder shall place the complete set of contract documents in a sealed envelope clearly marked as follows:

Sealed Bid Depository, MOB Lobby
Metropolitan Water Reclamation District of Greater Chicago
100 East Erie Street
Chicago, Illinois 60611
Proposal for: Contract 19-691-11

Failure to submit the complete set of contract documents as specified may render the bid non-responsive and the bid may be rejected.

Bidders are to include with their proposal signed copies of any addenda, or acknowledge receipt of any addenda, if the District issued any addenda to this contract. Failure to do so may be cause for the rejection of any bid. Any addenda issued for this contract will be available online at the District's website, www.mwrd.org. Addenda will also be mailed, delivered, or faxed to each person receiving a set of such contract documents and to such other prospective bidders as shall have requested that they be furnished with a copy of the addenda.

Each proposal must be accompanied by a bid deposit in the form of cash (U.S. currency only), cashier's check, certified check, or bid bond as stated in the Bidding Requirements and Instructions to Bidders contained in the Contract Documents.

The Bid Deposit for this Contract is \$75,500.00 for Group A, and/or \$47,500.00 for Group B, or \$123,000.00 for both Groups combined.

Bidders on contracts in excess of Ten Thousand Dollars (\$10,000.00) will be required to comply with the President's Executive Order No. 11246 as amended to date, regarding NON-DISCRIMINATION IN EMPLOYMENT. The requirements for Bidders and Contractors under this order are explained in Appendix C of the Contract Documents. The provisions of Appendix C also apply to each Subcontractor on the contract in excess of Ten Thousand Dollars (\$10,000.00).

Each Bidder must submit with their proposals a signed and completed **MBE, WBE, SBE Utilization Plan** which lists each business intended to be used as a MBE, WBE, SBE on pages UP-2, UP-3, and UP-4 and supplemental pages as necessary. **The Bidder must sign the Signature Section page on UP-5.** Failure to submit a signed MBE, WBE, SBE Utilization Plan will result in a bid being deemed non-responsive and the bid will be rejected.

Also, if a Waiver is sought, the Bidder is required to sign pages UP-5 and UP-6, the Waiver Request Form; failure to do so will be viewed as non-responsive and the bid will be rejected.

Each Bidder must submit **with their bid package** an original or facsimile copy of MBE, WBE, SBE **Subcontractor's Letter of Intent, page UP-7** for each subcontractor listed on their MBE, WBE, SBE Utilization Plan. The submitted MBE, WBE, SBE Subcontractor's Letter of Intent must be completed and signed by the subcontractor and accompanied with a copy of the Subcontractor's current Letter of Certification from a state, local government or agency or documentation demonstrating that the subcontractor is an MBE, WBE or SBE within the meaning of the **Affirmative Action Ordinance, Revised Appendix D**. Failure to submit the MBE, WBE, SBE Utilization Plan signed by the Bidder at the time of the bid opening and the MBE, WBE, SBE Subcontractor's Letter of Intent signed by each MBE, WBE, SBE will be viewed as non-responsive and the bid will be rejected.

If the Bidder exceeds the allowable **Supplier Utilization** amount which is stated in the bid documents, the bid will be viewed as non-responsive. Therefore, the Bidder may not exceed the use of a MBE, WBE, SBE supplier for more than 25% of each respective MBE, WBE, SBE goal, unless the Director of Procurement and Materials Management has authorized a Supplier's Exception notated on page AU-1.

Where a bidder is a business owned and controlled by a minority woman (M/WBE), or where the bidder utilizes an M/WBE in a joint venture or as a subcontractor, the bidder may count the M/WBE participation toward the achievement of either its MBE or WBE goal, but not both.

The work under this Contract is classified as "Hauling Services" and the MBE/WBE/SBE participation goals are 20% Minority-owned Business Enterprises, 13% Women-owned Business Enterprises, and 10% Small Business Enterprises for both Groups A and B.

It is required that the prospective Bidder indicate participation on Group A, and/or Group B by signing each applicable Utilization Plan contained within the Contract Document. If the Bidder chooses to participate only on Group A, or only on Group B, the bidder should clearly indicate this by writing "NO BID" on the unused Utilization Plan.

The bidder to whom the contract is awarded must be prepared to comply with the requirements of the Affirmative Action Ordinance during the life of the contract.

A **mandatory Pre-Bid Technical Conference** will be held on Wednesday, January 23, 2019, at **10:00 a.m.**, CT, at the Lawndale Avenue Solids Management Area, 7601 South LaGrange Road, Willow Springs, Illinois, 60480, in the Administration Building Conference Room. The purpose of the Technical Conference is to review the scope of work, to provide for identification and discussion of potential problems that might arise during the administration of this contract and to seek clarification of technical or procedural aspects of this contract. For further information, Bidders may contact Mr. Raphael Frost, at (708) 588-4302, Monday through Friday, between 8:00 a.m., CT, and 3:00 p.m., CT. **Bids received from bidders who do not attend the mandatory Pre-Bid Technical Conference will be considered non-responsive.**

Prospective bidders shall contact Mr. Raphael Frost, at (708) 588-4302, before **Tuesday, January 22, 2019**, to identify themselves and inform him of their plans to attend the Mandatory Pre-Bid Technical Conference. Attendees are advised to bring a hard hat and appropriate footwear for an industrial type of facility, and a current copy of their business card. Site Walk-Throughs may be arranged by contacting the Resident Engineer above.

Any potential Bidder with questions regarding the meaning of any part of the specifications or other bidding documents should submit such inquiries online at the District's website, www.mwrd.org, under the "Contracts and Proposals" section of the website. The District will provide an online response to such inquiries, as the District deems appropriate. Strings of appropriate questions and answers regarding the bidding documents will be available online on the District's website until the bid opening date of the bidding documents. No questions will be accepted by telephone, fax, email, mail, or any other such form of delivery.

The District does not guarantee the timeliness of responses provided online, nor does the District guarantee that such responses will be provided in adequate time to affect the submission of bids. The District shall provide responses online ONLY if the responses do not interpret or otherwise change the bidding documents.

The District's responses online are NOT official responses and, therefore, are not binding to the bidding documents. Any official interpretation or change to the bidding documents will be made only by addenda duly issued to all plan holders on record by the Director of Procurement and Materials Management.

The District will only respond to questions received online up to ONE WEEK prior to the bid opening date of the bidding documents. The District will not respond to questions received after this date.

The Resident Engineer for this Contract is Mr. Matthew McGregor. Mr. McGregor's designee, Mr. Raphael Frost, will provide online responses to online inquiries.

Bidders are **STRONGLY URGED** to inspect all areas of the work sites prior to bidding, in order to familiarize themselves with the nature of the work and the method of accomplishing the same.

All Contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.).

Bidders should read the bidding requirements set forth on pages R-1 through R-6, in regards to questions on this Contract.

The Metropolitan Water Reclamation District of Greater Chicago reserves the right to reject any or all Proposals.

Metropolitan Water Reclamation District of Greater Chicago

By Darlene A. LoCascio
Director of Procurement and Materials Management

Chicago, Illinois
January 9, 2019